Date ,
Att To:

## **QUOTATION**

Dear our new & valuable customer,

Thank you very much for your trust in our office in ------, Kindly check out our services in the table below, pick the service you are looking for, then send us your confirmed request so we can move forward.

Service	Price
Airport pick up.  - for the countries where the distance between the airport and the city is 25km or less.	50 USD
- More than that  Booking arrangements for the recommended Hotels, rent cars, tourist tours.	100 USD 100 USD
Business Accompanied –site visit for a full business day included.	200 USD per day
Initial Report as a summary - 3 Pages about your business nature or products, and services that you provide	500 USD
Total completed feasibility study including marketing study	3000 USD
Arranging B2B with 5 potential clients	500 USD
Arranging B2B with 10 potential clients	1000 USD
Success fees with closed deals will be negotiated with the contact according to the business nature, will be under contracting & a separate agreement	3-6%
After launching your business, we will offer an optional service, such as a business Follow-up including clients revising & observations for marketing growth, banking & payments, shipping and clearance, legal issues providers etc.	1000 USD Monthly

## **TERMS & CONDITIONS:**

- In case you are planning a business tour, we should receive the confirmed final booking
  with full details about the trip at least 15 working days before the arrival date. We will
  need to know how many days and how many people in the delegation so that we can
  seal totals.
- The charges here do not include daily transport from or to the hotel and meeting venues.
- After we receive the final request from your side, we will provide you with our bank details, then you can send a down payment of the total amount, then we can receive the remaining upon arrival.
- If you need extra services, out of our fixed list, then it will be negotiated.
- We provide our services for EABA members only, any other clients out of EABA, has to take the written permission of EABA – Head Office in Cairo.
- All services prices do not include transportation costs.
- Your company profile, website, brochures, and copy of the trade license should be submitted before starting a cooperation.
- All our communications via mail or WhatsApp chatting considered as an official communication between others.
- We take full responsibility of any services that we provide, and in case you have other
  deals inside or outside of the country that are not related to us, they will be under the
  customer responsibility.

SIGNED:	DATE:
Director	Company Address :
company stamp.	